

Bath & North East Somerset Council	
MEETING: Restructuring Implementation Committee	AGENDA ITEM NUMBER
DATE: 16 March 2021	
TITLE: Interim appointment of Monitoring Officer	
WARD: ALL	
REPORT OF DIRECTOR OF HR&OD	

1 THE ISSUE

- 1.1 To seek the Committee's approval to extend the interim appointment to the statutory post of Interim Monitoring Officer from 1 April 2021 to 31 July 2021.

2 RECOMMENDATION

- 2.1 That the Chief Executive be given delegated authority on behalf of the RIC to extend the appointment of Michael Hewitt as the Interim Monitoring Officer.

3 FINANCIAL IMPLICATIONS

- 3.1 The Interim Monitoring Officer will be paid the salary of £80,108 pro rata per annum for covering these duties and for undertaking the line management of Legal Services, Democratic Services, Registrars and Electoral Services.

4 THE REPORT

- 4.1 The Director of Legal & Democratic Services, Maria Lucas, resigned her position with notice expiring on 30 November 2020. She held the statutory role of Monitoring Officer.
- 4.2 Michael Hewitt has been acting as the Council's Interim Monitoring Officer since 1 December 2020.
- 4.3 Now that the first part of the senior management restructure is complete and Cherry Bennett has been appointed as Director of People & Policy (including Legal & Democratic Services within that portfolio), Cherry will be progressing the recruitment to this post on a substantive basis. It is proposed that the selection process takes place as soon as possible.
- 4.4 This extension of appointment has been discussed and agreed by Richard Samuel, Cabinet Member for Resources. No member of cabinet has raised any objections to this appointment.

5 EQUALITIES AND RISK MANAGEMENT

- 5.1 This interim appointment has been made with advice from the Director of HR&OD. Michael Hewitt has been consulted and has agreed to undertake this interim role for a further period.

5.2 Appointment to this role on a substantive basis will be actioned in accordance with the Council policy and procedure.

6 ADVICE SOUGHT

6.1 The Council's Chief Executive has had the opportunity to input to this report and has cleared it for circulation.

Contact person	<i>Cherry Bennett, Director of HR & OD (Tel: 01225 477203)</i>
Background papers	None
Please contact the report author if you need to access this report in an alternative format	